

**STAGE THREE CAMP - The Tops Conference Centre**

Dear Parents/Caregivers,

The Stage 3 camp at The Tops Conference Centre, Stanwell Tops, has been booked for Week 3, Term 3. Students will be involved in a range of skill building and physical outdoor activities over the course of the three days. Details of the camp can be found below, and further information will be distributed closer to the date of departure.

<b>DATE</b>	Tuesday 27 <sup>th</sup> July, 2021 – Thursday 29 <sup>th</sup> July, 2021
<b>VENUE</b>	The Tops Conference Centre 51 Bendena Gardens, Stanwell Tops NSW 2508
<b>TIMES</b>	Departure approx. 8:00am (Tuesday) and arrive back at school approx. 4:00pm (Thursday)
<b>TOTAL COST</b>	We have organised a progress payment schedule to assist you in meeting this cost, if needed. This includes 2 nights accommodation, activities, most meals and transport.

**Permission notes are to be returned by Friday, 14<sup>th</sup> May 2021.**

No permission notes will be accepted after this date.

Payment	Amount Owing	Date
Payment 1 Deposit	\$50.00	Friday 21 <sup>st</sup> May 2021 (Week 5, Term 2)
Payment 2	\$40.00	Friday 28 <sup>th</sup> May 2021 (Week 6, Term 2)
Payment 3	\$40.00	Friday 4 <sup>th</sup> June 2021 (Week 7, Term 2)
Payment 4	\$40.00	Friday 11 <sup>th</sup> June 2021 (Week 8, Term 2)
Payment 5	\$40.00	Friday 18 <sup>th</sup> June 2021 (Week 9, Term 2)
Payment 6	\$40.00	Friday 25 <sup>th</sup> June 2021 (Week 10, Term 2)
Payment 7	\$40.00	Friday 2 <sup>nd</sup> July 2021 (Holidays)
Payment 8	\$40.00	Friday 9 <sup>th</sup> July 2021 (Holidays)
Payment 9	\$37.50	Friday 16 <sup>th</sup> July (Week 1, Term 3)
<b>Total</b>	<b>\$367.50</b>	

**PAYMENT** Parent Online Payment (POP) is the preferred method of payment. If you wish to pay by cash, please put money in a sealed envelope ensuring your child's name and 'Stage 3 Camp' is written on the front. Payment via EFTPOS is also accepted at the office

**TRANSPORT ARRANGEMENTS** Seatbelted coach



- DRESS** Warm, comfortable, casual clothing. More details will be provided in later notes.
- SUPERVISION** Mrs Harris and Mrs McIlwhan
- EMERGENCY CARE** All attending teachers have emergency care and CPR training.
- MEDICAL INFORMATION** If any medical details have changed since the last medical form was completed, please request a new form, complete and return to class teacher. NB: Only prescription medication will be administered to students on the camp.
- You will also be required to complete a dietary, medical and consent form. This is a requirement of The Tops. Details about this form will be sent home in the next few weeks.
- FINANCIAL ASSISTANCE** May be available to families in need upon application at the school office.

Please return permission note and make your first payment by **Friday, 14<sup>th</sup> May 2021** ~ **No permission notes will be accepted after this date.**

**Mrs Harris**  
Camp coordinator  
03/05/21

**Mr Jeff**  
Principal

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**Attention Class Teacher**  
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I give permission for my child to attend the Stage 3 camp to The Tops Conference Centre on Tuesday 27<sup>th</sup> July to Thursday 29<sup>th</sup> July 2021. I understand that I am required to pay \$367.50 in total for this camp and that I may follow the payment schedule as stated on the note above.

Child's Name: ..... Class: .....

Parent/Caregiver signature: .....

Parent/Caregiver name (please print): .....